United Nations ST/IC/2002/48

Secretariat

2 August 2002

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **Working hours during the fifty-seventh session of the General Assembly**

1. The fifty-seventh session of the General Assembly will open on Tuesday, 10 September 2002, in accordance with rule 1 of the rules of procedure of the General Assembly, as amended by General Assembly resolution 55/14 of 3 November 2000. Accordingly, the number of normal working hours per day will be eight and one half from 10 September 2002 until the last day of the main part of the regular session of the General Assembly.

2. Heads of departments or offices may authorize staggered working hours in accordance with administrative instruction ST/AI/408, provided it will not interfere with the efficiency of the Organization. Essential services must be maintained at all times to best meet the requirements of the General Assembly.

3. From the day following the last day of the main part of the fifty-seventh session of the General Assembly, the working hours per day will be eight, until further notice.

* Expiration date of the present information circular: 31 December 2002.

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